

Catalogue of Questions from Bidders

Client: German Red Cross – General Secretariat
 Tender name: Global Projects Evaluation 2025 – focus: fragile, conflict-affected and violent settings
 Tender number: T63-MEAL-2025-01
 Manager: Byron Nonato, MEAL Unit Head, Team 63 Movement and Institutional Partnerships, Division 6 International Cooperation
 As of: 13th May 2025

Bidders are obliged to take note of the answers listed below that the client provided in response to questions of potential bidders in the context of the tender specified above. The answers represent changes, additions and specifications of the tender documents; they hence constitute an integral part of the tender documents and become a legally binding part of the contract.

No.	Reference	Question(s)	Answer	Answer was provided on:
1.	8. Application Process and award of contract	Would it be possible for you to share an indicative budget with us?	Budget cannot be shared with the applicants, as the price is one of the criteria (weight: 30%) for assessing and comparing application dossiers.	28 April 2025
2.	8. Application Process and award of contract	a. Have you got an idea of which country will be selected? b. How can we propose a cv of national consultant partner if the country is identified after with the consultant?	a. No – this will be decided together with the consultants. b. You may propose the country(ies) you think should be visited, together with the proposal to include local consultancy partners. However, the final decision on countries will be made together by GRC and the selected consultants. c. We also published a list of countries where GP projects are being implemented via this	30 April 2025

			link: List of Countries implementing Global Projects 2.0.	
3.	4. Evaluation design and methodology	<p>a. How many sister National Societies and other partners are actively engaged in the implementation or technical cooperation under Global Project II?</p> <p>b. Are there any geographic clusters that should be considered during sampling?</p>	<p>a. The number varies across the timeframe. For this evaluation, it is best to look at countries wherein GPI projects are also implemented since these leads to deeper partnerships between GRC and the SNS. Please see link for the countries in the question above.</p> <p>b. As this is not included as a focus in the ToR of this evaluation, there is no expectation from the commissioners. However, this can be part of the methodology to be submitted by the consultancy.</p>	6 May 2025
4.	5. Evaluation process	Could you clarify how many in-country visits to Germany are expected throughout the evaluation process, excluding those directly linked to data collection (e.g., for inception, validation workshop, or debriefing sessions)?	No visit to Germany is expected. Workshops and other sessions can be done online (via Microsoft Teams) if the selected consultant(s) is not from Berlin.	6 May 2025
5.	3.1 Evaluation scope 4. Evaluation design and methodology	The TOR notes that the evaluation will be of a global nature but with expected data collection in one or two countries. At this time, does the GRC have regional and/or country preferences that might help us guide the geographic expertise we include among team members?	See answer to question number 2 – countries are not determined yet and will be decided together with consultants based on criteria jointly established during the inception phase. Consultants can make suggestions for selection criteria and/or countries as part of their proposal.	6 May 2025
6.	5.1 Timetable	The TOR notes 50 working days for the evaluation. Is this a hard ceiling or will this be re-assessed based on the financial proposal?	The 50 days are fixed and may not be exceeded.	6 May 2025
7.	8.2 Application dossier	Could you kindly provide more details on the declaration of conformity? What do you need us to demonstrate?	The “Declaration of Conformity” form is available online as part of the tender documents (annex number 4). This form should be submitted as part of the application dossier.	6 May 2025
8.	8. Application Process and award of contract	The Terms of Reference and scope of the evaluation could require multiple consultants with different expertises. For an application with	GRC will only sign one contract for this consultancy.	7 May 2025

		several consultants, is the GRC willing to sign individual contracts for the winning bid or for proposals with multiple consultants is it required to have them under the umbrella of a single contractor or consultancy firm?		
9.	8. Application Process and award of contract	The ToR requires the submission of CVs of local consultants while it is unfeasible to determine the location of the potential in-country visits at this stage. Could you clarify if this can be addressed following the inception phase? Are the international consultants expected to pay the local consultant and to prepare the contract with the individuals?	The applicant may recommend countries for the in-country data collection and include local consultants in their proposal. These, however, will be finalized together with GRC in the inception phase. As GRC will only sign one contract, the contract for the local consultants will have to be done by the applicant.	7 May 2025
10.	3.1 Evaluation scope 4. Evaluation design and methodology	To inform the evaluation design, could you please clarify the level (%) of overlap of the countries benefiting from GPI I and GPI II? How many countries participate in GPI II and are they the same or different from the 32 countries participating in GPI I since 2023?	For GPII, the level of interaction with sister National Societies varies. As this evaluation should cover both GPI and GPII, the list provided (List of Countries implementing Global Projects 2.0) should be a sufficient reference in selecting the countries for data collection. Furthermore, countries for data collection will be finalized together with GRC in the inception phase.	7 May 2025
11.	8. Application Process and award of contract	Is the GRC willing to provide translation for the fieldwork if the final countries selected are not of a language of fluency of the international consultants or should we budget for translation costs?	Translation costs should be included in the financial proposal of the applicant.	7 May 2025
12	5. Evaluation process	Is it the validation workshop expected to be in-person or online? If in-person, please clarify if the consultancy then is expected to include 3 trips: 2 for data collection in the 2 selected countries of fieldwork and 1 for the validation workshop.	No visit to Germany is expected. Workshops and other sessions can be done online (via Microsoft Teams) if the selected consultant(s) is not from Berlin.	7 May 2025

13	3.1 Evaluation scope 4. Evaluation design and methodology 8. Application process and award of contract	Is it possible to apply for all African countries in a single application or is the application for one country only?	The application is to cover the full scope of the evaluation, i.e. all intervention countries of GPI and GPII. Criteria for selecting individual countries for field visits will be determined together with the Evaluation Steering Committee in the inception phase.	13 May 2025
14	3.1 Evaluation scope 4. Evaluation design and methodology	Could GRC share any preliminary criteria or guidance regarding the selection of countries for in-country data collection? Similarly, are there specific countries under consideration for potential case studies?	See answer to previous questions - countries are not determined yet and will be decided together with consultants based on criteria jointly established during the inception phase. Consultants can make suggestions for selection criteria and/or countries as part of their proposal.	13 May 2025
15	3.1 Evaluation scope 4. Evaluation design and methodology	In addition to the summary figures provided in the ToR and document entitled "List of Countries Implementing Global Projects during Phase 2.0 (with a GRC Country Office)," is there a comprehensive list of countries where Global Projects I and II were implemented across both phases available for review?	The current list of countries provided is the reference for the proposed data collection to ensure presence of GRC to coordinate access to resource persons.	13 May 2025
16	4. Evaluation design and methodology, 8.2 Application dossier	Should the bidder plan to subcontract local data collection firms or consultants directly, or will GRC field offices provide coordination and support in this regard? If subcontracting is expected, should related costs (e.g., subcontractor fees) be included in the financial proposal?	The bidder needs to subcontract local data collection firms or consultants directly in line with the contractual provisions (see contract draft). The composition of the evaluation team has to be discussed and agreed with GRC beforehand and may not be changed unilaterally.	13 May 2025
17	5.1 Timetable	Does the 50-day level of effort ceiling include time allocated for international or in-country travel? We understand that travel-related expenses are reimbursed separately, but would appreciate confirmation on how travel time is treated under the LOE.	Travel time has to be included in the total number of days available for this consultancy, which is 50 days.	13 May 2025