Catalogue of Questions from Bidders

Client:	German Red Cross – General Secretariat
Tender name:	Global Projects Evaluation 2024 – focus: locally led approaches
Tender number:	T63-MEAL-2024-01
Manager:	Byron Nonato, MEAL Technical Cluster Lead, Team 63 Movement and Institutional Partnerships, Divison 6 International Cooperation
As of:	15th April 2024

Bidders are obliged to take note of the answers listed below that the client provided in response to questions of potential bidders in the context of the tender specified above. The answers represent changes, additions and specifications of the tender documents; they hence constitute an integral part of the tender documents and become a legally binding part of the contract.

No.	Reference	Question(s)	Answer	Answer was provided on:
1.	4. Evaluation design and methodology, mixed methods 5. Evaluation process with timetable	There is a **trade-off between depth and breadth** of data collection and analysis. The methods mix suggested in the TOR clearly aims for breadth. Depth could be added by using individual case studies, but that would require an additional LoE of 20-40 days. Hence, the first question is: Would DRK consider a modular proposal with an **option for additional LoE** so that questions of the type "what works" can be answered more robustly?	Yes, we can consider a modular proposal but within the overall timeframe and range mentioned in the terms of reference (40-45 days, submission no later than 15th November). Additional days are based on German procurement regulations and could be submitted as "alternative offer" / "Nebenangebot". The terms of reference are adjusted to this end.	11.04.2024
2.	3. Task description, scope	**Does DRK have an up-to-date database** (or simple spreadsheet) **with key information on all host national societies and other** movement partners? If so, what	The DRK does not have a database of general information regarding National Societies. However, as a member of the International Federation of Red	11.04.2024

		specific information does the database include?	Cross and Red Crescent Societies (IFRC), it utilizes (and contributes to) data from this site: https://www.ifrc.org/who-we-are/international-red-cross-and-red-crescent-movement/about-national-societies/ A list of National Societies that GRC cooperates with has been attached to the updated tender documents.	
3.	5.3 Responsibilities and duties	To apply the proposed method mix within the proposed LoE while respecting professional standards, **DRK support will be needed**. The TOR mention that DRK would schedule interviews and arrange travel as needed. That will be extremely helpful. Will DRK also provide support in the following ways: (a) structuring and prioritising the repository of documentation made available to the evaluator and (b) survey administration?	A) Yes. B) possible, but will be further discussed based on the technical proposal	11.04.2024
4.	4. Evaluation design and methodology, participatory primary data collection	There is a statement on page 7 to the effect that "collection of primary data should aim for a high level of **participation**". A definition of the term "participation" would be helpful here - for instance, does this simply refer to a high response rate and a large number of interviews? Or does it mean that the evaluator is expected to remain in close contact and consultation with key DRK stakeholders throughout the evaluation process (i.e., a utilisation-based approach)? Or does it refer to participatory evaluation design, which would require considerable additional resources so that national chapters and movements members would codesign	Participation would refer to: (i) number/rate of responses and (ii) regular contact/consultation with key DRK stakeholders	11.04.2024

		evaluation questions and the evaluation process, and fully participate in data analysis.		
5.	3. Task description, scope	Am I correct to assume that the evaluation team is expected to compile basic data on the supported national societies, e.g., their staff and membership, their types of activities, their budgets and so forth, or is that data readily available somewhere?	No. Most of this information will be available in the link provided in Q #2.	15.04.2024
6.	3. Task description, scope	Do all supported national societies and other movements routinely communicate in English?	In general yes but there will be some exceptions; some are only Spanish, French or Arabic speaking. Costs for translation is as per the Terms of Reference	15.04.2024
7.	3. Task description, scope	A new version of the TOR has been posted. Which sections of the original TOR have been modified?	The changes, additions and amendments to the ToR are highlighted in the revised document in <mark>yellow</mark> with the date of change indicated in […].	15.04.2024
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